

Information to "Suppliers" about Processing of Personal data under Art. 13 of European Regulation no. 2016/679/EU**General Personal Data Protection Regulation****Types of personal data**

Dear Supplier, Falk srl, being the controller of the processing, informs you that, in order to execute the contracts for the supply of products and services, your personal data will be processed in compliance with the provisions of the General Personal Data Protection Regulation and the obligation that personal data will be handled fairly, lawfully and confidentially. In particular, the personal data you disclosed to us during our business negotiations (such as full name, e-mail address, telephone number, IBAN number) of your administrators, managers, employees and collaborators will be processed. For independent professionals it will also be necessary to process the following data: VAT registration number, fiscal code and, possible enrolment number in the related professional register.

Purpose and legal basis of data processing

The processing of data will be done for the following purposes:

- drawing up of orders, requests for estimates, contracts related to the products and services requested;
- administrative, accounting and contractual management of the legal relationship in force and related legal obligations;
- execution of the contract in force;
- storage of accounting documents to preserve and protect contractual rights of Falk srl even in the context of controversies.

For the aforementioned purposes, the personal data become necessary at the time of the execution of the contract, or in case pre-contract measures are taken on your request aimed at negotiating, for example, future orders or offers. Explicit consent to carry out the processing of personal data by the data Controller as described and defined above is not necessary since due exclusively to legal and contractual obligations in compliance with the terms of Article 6 paragraph 1 letters b) and c) of EU Regulation no. 2016/679. Refusal to provide the data will determine the impossibility for Falk srl to pursue the legal relationship.

Methods of data processing, logic involved and conservation period

The processing of personal data will be performed by using documents and paper files and by means of electronic devices and/or telematic systems in compliance with legal provisions to ensure confidentiality and security, as well as accuracy, updating and appropriateness of the data themselves in relation to the above-stated purposes and prevent access and consequent use by not previously authorized subjects.

The logic applied to electronic devices used to handle personal data necessary for the management of purchasing of products and services is based on the application of specific policies that restrict access only to specifically authorized personnel in the Company. Wherever possible, the principle of necessity is applied which provides the configuration of computer systems and programs to minimize the use of personal and identification data.

In this way, you want to exclude the processing of data when the purposes sought can be achieved by using respectively anonymous data, or appropriate methods that allow identification of the subject concerned only in case of need.

The personal data will be stored by Falk srl for all the time in which the business relationship is established and for the following 10 years from its termination, for regulatory compliance and for the fulfillment of legal requirements (as retention of accounting documents, storage of contractual documents in the event of controversies or contractual responsibility). After this term, the data will be erased or anonymized.

Conferral of data and its rejection

For the above stated purposes, data processing is necessary for the execution of the contract or of pre-contractual measures requested by you aimed at negotiating, for example, future orders and offers. Processing of personal data for the above purposes does not require explicit consent. Refusal to supply the data will determine the impossibility of Falk srl to follow up the legal relationship.

Dissemination, transfer and disclosure of data

No personal data will be disseminated or transferred to countries outside the EU community. Apart from the disclosures made to comply with obligations of laws, regulations and EU legislation, your data will be dealt with by employees and collaborators of Falk srl in relation to specific roles assigned and may also be disclosed in Italy to Authorities or Public Institutions, credit institutions, subsidiaries and affiliated companies, computer technology and business consulting firms, debt collection agencies and insurance companies, independent professionals and companies that provide services and consultancies (for example, in fiscal, accounting and legal matters, training, etc.) and to subjects who need to access to your data to accomplish the existing legal relationship. In any case, only the personal data necessary to accomplish the purpose for which data were collected will be transferred to the aforesaid subjects fully respecting the necessary security and confidentiality of data.

Rights of the data subject

With regard to the data themselves, you may exercise, at any time, a number of rights by addressing a simple written request or an e-mail to the data Controller, either directly and/or through a representative:

- Gain access to the personal data to know the origin of the data, the purpose of processing, the logic applied to the processing using electronic devices, data categories, recipients (or category of recipients) to whom the data will be disclosed, retention period and communication of the data in an intelligible form;
- Obtain correction, integration and erasure of data or restriction of processing;
- Oppose to processing of your personal data;
- Obtain data portability where appropriate;
- Revoke consent at any time;
- Lodge a complaint to a supervisory authority.

The rights indicated above may be exercised in accordance with the relevant regulations.

Details of data Controller

Controller of data processing is:

Falk srl – Via Peperate 21 – 33082 Azzano Decimo (Pn)

VAT registration number IT 01818520932 – Phone no. +39 0434 423956

to which you may also send communications relating to the exercise of your rights:

e-mail: info@falksrl.it

Controller of data processing

Falk srl



Legal Rappresentative